

13. PROTECTION OF PERSONAL INFORMATION ACT (POPIA)

- 13.1. The Body Corporate hereby authorizes the Managing Agent and its associated Companies under the Huurkor Group, to process the personal information of its members, tenants, residents, and all other information it may have access to, in accordance with the provisions of the Protection of Personal Information Act and the Promotion of Access to Information Act, for all purposes related to the carrying out of this agreement.
- 13.2. The Managing Agent will only process personal information for lawful purposes related to rendering the services as set out in this agreement, will treat such personal information as confidential and will not disclose it, unless required by the Sectional Titles Act (STA), Act 95 of 1986, as amended, or the Sectional Title Scheme Management Act (STSMA), Act 8 of 2011, as amended, or other applicable legislation, or if any Judicial process and or Court of Law have consented thereto.
- 13.3. The Managing Agent will implement and maintain appropriate and reasonable technical and organizational measures and processes to protect the personal information from loss, damage, unauthorized destruction and unlawful access or processing.
- 13.4. The Managing Agent will store and process all personal information in its possession, including but not limited to names, surname, gender, address, contact details, ID numbers, home address and next of kin, in a responsible manner. However, should any of this information change, the obligation is on the individual to ensure such information is updated with the Managing Agent.
- 13.5. If the member, tenant, or resident of the Scheme is a juristic person, such as a company, trust or close corporation, the Managing Agent Please may collect and use personal information related to the juristic person's directors, officers, partners, shareholders, members, authorised signatories, representatives, agents, proxies, payers, payees, service providers and other persons related to the juristic person.
- 13.6. If the member, tenant, or resident of the Scheme provides any personal information of any related person(s) to the Managing Agent with, the member, tenant, or resident warrants that the related person is aware of their personal information being shared and consented thereto. The Managing Agent will process the personal information of related persons as set out herein, thus references to the member, tenant or resident will include related persons with the necessary amendments.
- 13.7. The Managing Agent will not sell, rent or provide personal information to unauthorised entities or third parties, for their independent use, without the necessary consent. However, should the information be shared, in accordance with this agreement or consent from the individual or entity, the Managing Agent takes no responsibility for any authorised entity or third party's handling, control, or protection of any information.